

DEPARTMENT OF MENTAL HEALTH AND ADDICTION SERVICES  
SOUTHEASTERN MENTAL HEALTH AUTHORITY  
JOB OPPORTUNITY  
Clinical Social Worker – Forensic Services

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public

**Location:** 401 W. Thames Street, Bldg. 301, Norwich, CT

**Job Posting No:** SM114478

**Hours:** 1<sup>st</sup> shift, 8:30 a.m. – 4:00 p.m., Monday to Friday

**Salary:** \$63,971 - \$86,260 (Annually)

**Closing Date:** September 06, 2016

**Eligibility Requirement:** State employees currently holding the above title or those who have previously attained permanent status and candidates who possess the general and special experience and training may apply.

**Duties may include but not limited to: Jail diversion-** provide screenings and assessments for clients referred by the New London/Norwich Court. In addition, includes linking individuals to appropriate community resources and treatment providers, including Reliance House (RH) -Transitional Apartment Program (TAP) and Jail Diversion (JD) bed; and Sound Community Services. Provide court with required documentation, write emergency certificates, attend Firearm safety hearings, attend statewide jail diversion meetings, provide out-patient restoration services, and connect clients leaving the Department Of Corrections to community resources. Enter Jail Diversion information into WITS Electronic Health Record system. **Psychiatric Security Review Board (PSRB)** - engage, screen, counsel, and transition PSRB Acquittees from Connecticut Valley Hospital (CVH) to Norwich/New London area. Connect Acquittees to community providers. Assist in developing Temporary Leave (TL) and Conditional Release (CR) Applications. Attend monthly Treatment Plan Review (TPR) meetings at CVH. Work with CVH Treatment Teams to prepare for the transition and throughout the Temporary Leave process. Provide Temporary Leave/Conditional Release supervision. Provide monthly and quarterly reports to CVH and to the PSRB. Provide testimony at PSRB Hearings. Provide excellent customer service in all interactions with others; communicate and follow up on client care; perform other related duties as assigned.

**Experience and Training:** Licensure as a clinical social worker in the State of Connecticut.

**Special Requirements:** Incumbents in this class must possess and retain a license to practice clinical social work pursuant to Sec. 20-195 (m) through (r) of the Connecticut General Statutes. Incumbents in this class must possess and retain a valid driver's license and may be required to travel.

**Note:** Non-Examined refers to Section 5-219 of the Connecticut General Statutes which permits appointment of candidates to competitive positions without formal examination when a professional license, professional degree, accreditation or certificate is a mandatory requirement for appointment to a class.

**Note:** Applicants will be selected in accordance with reemployment, SEBAC, transfer, promotion, collective bargaining unit contract language, merit employment lists and DMHAS affirmative action goals. Therefore, State employees will generally be considered before applicants from outside State service.

**Application Instructions:** Due to the large number of applications received, it is extremely important to note the **Position Number (found on the posting)** at the bottom of Page One of the State of Connecticut Application for Examination or Employment (CT-HR-12).

**To be considered for this position:**

1. **All applicants** must complete a State Employment Application for Examination and Employment (CT-HR-12). Resumes and Curriculum Vitae can be provided as supplemental information but will only be accepted if attached to a fully completed application.

PLEASE SEND APPLICATIONS TO:  
**Arnetia Douglas, Human Resources Director**  
**Southeastern Mental Health Authority**  
**401 West Thames Street, Building 301, Norwich, CT 06360**  
**Phone: (860) 859-4651 - FAX: (860) 859-4792**  
**Email: [MHA-SMHA-RECRUIT@ct.gov](mailto:MHA-SMHA-RECRUIT@ct.gov)**

The DMHAS Lateral Transfer Request Form, State of Connecticut Application for Examination or Employment (CT-HR-12) and postings can be found on the DMHAS website at [www.ct.gov/dmhas/employmentopportunities](http://www.ct.gov/dmhas/employmentopportunities)

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut and the Department of Mental Health and Addiction Services are equal opportunity/affirmative action employers. Women, minorities and persons with disabilities and in recovery are encouraged to apply. **P-1**